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## ENROLLMENT PROCESS

### Step 1: Application (\$15 application fee per first new student, \$10 second, \$30 maximum)

Complete **both** sides of the *Student Application* for **each** student. Submit completed application by mail (948 S. 91<sup>st</sup> East Ave., Tulsa, OK 74112), fax (664-9542), or email (ctcacademic@cox.net). After application is received, the CTC office will schedule the family interview. A \$15 application fee per new student is due prior to the family interview. **All applications are subject to approval by the CTC board of directors.**

### Step 2: Interview

After the student application is received, new families will be called to schedule an interview. (Returning families do not need to interview unless requested by the office.) You may attend orientation-but not registration-before completing your interview.

#### NOTE: ADDITIONAL REQUIREMENTS

- a. Students must have been home schooled the previous year.
- b. Parents must be in agreement with the CTC *Statement of Unity*
- c. One parent must not work outside the home during school hours.
- d. CTC requires at least 3 hours per enrolled class (maximum of 9 hours per family) of volunteer service per family each year.

*(Any request for an exception to these guidelines will be considered only after an interview between the parent/s and student/s with the administration.)*

### Step 3: Orientation

Attend *one* of these orientation meetings.

**Saturday**, June 5                      9:30am-12:30pm

**Tuesday**, Aug 3                      6:30pm-9:30pm

NOTE: You must attend orientation *before* registration.

### Step 4: Registration

Attend *one* of these registrations.

**Thursday**, June 10 9am-12pm **(Returning Families ONLY)**

**Thursday**, June 10 1:30-3:30 PM

**Tuesday**, Aug. 10 10am-12pm

NOTE: Registration is *"first come, first served."*

### Step 5: Payment

Application fee:                      Due before interviewing new family

Registration fee:                      Due at registration

Supply fee:                              Due by July 8

Operational fees:                      First of 9 installments due August 5

Tutor fees:                                First of 9 installments due August 5

All of the above fees must be paid in full by Sept. 2 or the student will not be eligible to attend classes.

## STATEMENT OF UNITY

All tutors, staff members, and one parent from each family having students enrolled in classes at CTC are asked to read and show their agreement by signing the Statement of Unity, as shown. This assures that each family involved with CTC has the same basic spiritual standing. Knowing that the CTC families represent a wide range of beliefs and doctrines, the Statement of Unity only covers the "unarguable" truths of the Bible.

We - the parents, tutors, and staff - come into agreement that the goals and objectives of Cornerstone Tutorial Center are as follows:

1. To provide a loving, wholesome environment where each student is seen as unique and valuable.
2. To provide assistance and support to parents and students needing help with academic challenges, through the offering of specific classes.
3. To provide a positive atmosphere for social development that would encourage each student's growth - spiritually, physically, and academically.

To accomplish these goals, God invites us to come into agreement with His Word:

*...The first of all the commandments is  
Hear, O Israel, The Lord our God, the Lord is one.  
And you shall love the Lord your God with all your heart,  
With all your soul, with all your mind, with all your strength.  
And the second, like it, is this:  
You shall love your neighbor as yourself.  
There is no other commandment greater than these.*

**Mark 12:29-31 NKJ**

To walk out this law of love, we admit that we need help, and that God has the answer:

*...for all have sinned and fall short of the glory of God.*

**Romans 3:23 NKJ**

*...if you confess with your mouth the Lord Jesus and believe  
in your heart that God has raised Him from the dead,  
you will be saved. For with the heart one believes  
unto righteousness, and with the mouth  
confession is made unto salvation.*

**Romans 10:9-10 NKJ**

Cornerstone Tutorial Center is founded on the Lordship of Jesus Christ and His commandment to love one another. Upon this foundation - the parents, tutors, and staff - form a bond of unity. We trust God for His guidance, wisdom, protection, and blessing. In the name of our Lord Jesus Christ, we agree.

## FINANCIAL COMMITMENTS to CTC and Tutors

### Application Fee

A *non-refundable* application fee of \$15 per new student is due prior to conducting the family interview. This fee is used to cover the costs of performing the credit check and family interview.

### Registration Fee

A **non-refundable** registration fee of **\$80.00 shall be charged for the first student, with each additional student having a reduction of \$10 per registration fee** (e.g. \$70/2<sup>nd</sup> student, \$60/3<sup>rd</sup> student, etc. with a maximum registration fee of \$280.00 per returning family) is due when you register on June 10 or Aug. 10. Registration fee increases \$20 per student after final registration. New student mid-year enrollment begins on Jan. 4, 2010.

### Supply Fees

Supply fees are due; payable to CTC, by July 8 **or** any time you register after July 8.

### Class Fees: Payment Schedule

Payments are due the first Thursday of each month. *Check the due dates on your payment schedule for Aug. & Sept. payments.* Payments may be made in person or you may mail them to CTC. *(If you are mailing your payment, make sure it arrives by the due date to avoid late charges).* **Make all tutorial fees payable to individual tutors and all operational fees payable to CTC.**

\*After Sept. 23, 2010, you are responsible for the whole year's fees.

\*August payments must be brought in to the office **or** mailed.

\*Anytime: You may pay in advance at anytime for two months, three months, or four months, etc.

### Late Fees

**All** late payments will be assessed a late charge of \$5 per class and a \$5 per operational payment for each week (or any portion of a week) for which payment is late. **Chart on page 7 (page 6, if downloaded from website) of the *Student Handbook* gives a visual example of class fees plus late payment amounts.**

### Returned Check Fee

A \$25 fee will be charged for all returned checks.

### Class Change Fee

Once you have completed the registration process, there will be a \$10 per class fee for *any* class changes. This includes moving a class to a different time or deciding to add a class. The only exception to this is when CTC administration needs to make a change in the schedule.

### Class Drop Fee

A \$20 fee per class will be charged for any class dropped. No money will be returned that has been paid at that time. After Sept. 23, 2010 you are responsible for payment until the end of the year. Dropping the class after registration creates a permanent empty seat for the entire year in some classes.

## GROWTH INCENTIVE PROGRAM

Earn credit toward your operational fees by spreading the word about CTC. Each student who signs up for classes (and lists your name on their application under referred by) earns you a \$25 credit toward your operational fees. All eligible credits will be applied in the month of November 2010. Credits are deemed eligible if the new student is still enrolled in classes and current with all payments on November 10, 2010.

## VOLUNTEER COMMITMENTS

Three volunteer service hours per enrolled class (maximum of 9 hours per family) are required per family each year.

**TEXTBOOKS**

Textbooks needed for each class are found in the class description. Unless otherwise noted, it is the family's responsibility to purchase textbooks.

**Book Distributors**

A-Beka-----	800-874-2352
Bibliomania-----	438-9889
Bob Jones-----	800-845-5731
Mardel-----	71 <sup>st</sup> and Mingo-----254-1571
	51 <sup>st</sup> and Harvard-----747-1208

**CLASS CRITERIA**

Each class has a minimum enrollment. Failure to enroll the minimum will result in cancellation. Enrollment may not exceed 16 students per class, unless approved by the Administration. Most classes meet for 30 weeks (see individual class information for exceptions).

We welcome suggestions regarding classes you would like to see offered at Cornerstone. Listed below are the criteria for new classes:

- a. How does the class fit graduation requirements?
- b. Why is the class particularly challenging to teach at home?
- c. Can CTC provide a qualified tutor?
- d. Does CTC have the necessary resources available?

**NOTICE OF NONDISCRIMINATORY POLICY TO STUDENTS**

Cornerstone Tutorial Center (a home school resource) admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the center. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, and any other center-administered programs.

**2010-2011 Calendar**

June 2010	5	Orientation 9:30am-12:30pm
	8	Family Interviews
	10	Registration 9-12 Noon-Returning Families Only 1:30-3:30 All families
July 2010	8	<b>Supply Fees Due</b>
Aug. 2010	3	Orientation 6:30am-9:30pm
	5	<b>Class Fees Due</b> Family interviews
	10	Interviews 9am Registration 10am-12pm
	20	Back to School Bash/ Student ID photos 6:00-9:00pm
	24	Student ID photo 1:30-2:30p
Sept. 2010	7	Classes Begin
	9	<b>Class Fees Due</b>
Oct. 2010	2	Work Day
	7	<b>Class Fees Due</b>
	26	Senior Graduation Meeting 6:30pm
	26-28	Mid-Term Progress Reports
Nov. 2010	4	<b>Class Fees Due</b>
	13	Work Day
	16	Senior Graduation Meeting 6:30pm
	21	Work Day
	22-26	Thanksgiving Break
Dec. 2010	2	<b>Class Fees Due</b>
	7	Elem. Drama Prod. 6:30pm
	9	Theatre Arts Prod. 6:30pm
	13-Jan. 3	Christmas Break

Jan. 2011	4	Classes Resume 2 <sup>nd</sup> Semester Registration
	6	<b>Class Fees Due</b>
	13	1 <sup>st</sup> Semester Ends
	15	Work Day
	25	Senior Graduation Meeting 6:30pm
Feb. 2011	1	Evaluations in family folders
	3	<b>Class Fees Due</b>
	15-Mar. 3	Sign-up for Achievement Tests
	22	Senior Graduation Meeting 6:30pm
	26	Work Day
Mar. 2010	3	<b>Class Fees Due</b>
	9	Admin. Meeting
	8-10	Mid-term Progress Reports
	14-25	Spring Break
Apr. 2011	7	<b>Class Fees Due</b>
	9	Work Day
	26	Senior Graduation Meeting 6:30pm
May 2011	5	Yearbook signing party 4:15-5:00pm
	10	Elem. Drama Production 6:30PM
	12	Last day of classes Student assembly 11:10am Theatre Prod. 6:30pm
	14	Grad. Ceremony
	17 & 19	Achievement Testing
	June 2011	2

**Tuesday**

"2 day class" indicates classes that meet on Tues. and Thurs.

"FULL" indicates classes which have reached their maximum enrollment.

Rm	8:30-9:50	9:55-11:15		12:05-1:25	1:30-2:50	2:55-4:15
301		Comp 4 Grades 10-12 Adam Palmer		Comp 1 Grades 6-8 Adam Palmer	Creative Writing Grades 10-12 Kelli James	Yearbook Grades 10-12 Kelli James
302	Study Hall	Study Hall	L	Study Hall	Study Hall	Study Hall
304	Beginner Music Grades 3-6 Shane Taylor	Spanish 1 Grades 7-12 Debbie Cleveland	U	Spanish 2 Grades 8-12 Debbie Cleveland		
305		Advanced Photoshop Grades All David Boyd	N	Intro to Photoshop Grades 6-10 David Boyd	VUE 3-D Grades 6-12 David Boyd	3-D Anime Grades 6-12 David Boyd
307	Elem. Total Lang. Plus Grades 5-8 Charlene Dunn		C			
308	Physical Science (2 day class) Grades 8-10 Kristen Bartlett	Chemistry (2 day class) Grades 10-12 Kristen Bartlett	H	Geometry (2 day class) Grades 9-12 Kristen Bartlett	Meteorology (2 day class) Grades 10-12 Kristen Bartlett	Meteorology (2 day class) Grades 10-12 Kristen Bartlett
309	Elem. Lang. Arts Grades 3-5 Kellye Rice	Elementary Math Grades 3-7 Kellye Rice	11:15 to 12:05	Elementary Science Grades 3-6 Kellye Rice	Elem. Social Studies Grades 3-7 Kellye Rice	
310	Biology (2 day class) Grades 9-12 Sarah Crockett				Elementary Art Grades 3-5 Tiffany Griffin	
311	Algebra 1/2 (2 day class) Grades 8-12 Melinda Obal	Algebra 1 (2 day class) Grades 8-12 Melinda Obal		Algebra 2 (2 day class) Grades 9-12 Angie Dowler		
312				Jr./Sr. High World History Grades 7-12 Desiree Hurst	Jr./Sr. High Am. History Grades 7-12 Desiree Hurst	
315						Elementary Drama Grades 3-8 Desiree Hurst

**Wednesday**

"2 day class" indicates classes that meet on Tues. and Thurs.

"FULL" indicates classes which have reached their maximum enrollment.

Rm	8:30-9:50	9:55-11:15		12:05-1:25	1:30-2:50	2:55-4:15
301						
302						
304	Understanding The Times Grades 11-12 Michael Gabbert					
305						
307						
308						
309						
310						
311						
312						
315	Guitar Grades 6-12 Shane Taylor					

**Please note: NO LUNCH PROGRAM and NO STUDY HALL CLASSES are offered on Wednesdays.**

**Thursday**

"2 day class" indicates classes that meet on Tues. and Thurs.

"FULL" indicates classes which have reached their maximum enrollment.

Rm	8:30-9:50	9:55-11:15		12:05-1:25	1:30-2:50	2:55-4:15
301	British Literature Grades 10-12 Adam Palmer	Comp 2 Grades 8-10 Adam Palmer		Comp 3 Grades 9-11 Adam Palmer		
302	Study Hall	Study Hall		Study Hall	Study Hall	Study Hall
304				Spanish 1 Grades 7-12 Debbie Cleveland		
305			L	3D Animation Grades 6-12 David Boyd	Greenscreen/EFX Grades 6-12 David Board	
307		Total Language Plus Grades 9-11 Charlene Dunn	U N			
308	Physical Science (2 day class) Grades 8-10 Kristen Bartlett	Chemistry (2 day class) Grades 10-12 Kristen Bartlett	C H	Geometry (2 day class) Grades 9-12 Kristen Bartlett	Meteorology (2 day class) Grades 10-12 Kristen Bartlett	Meteorology (2 day class) Grades 10-12 Kristen Bartlett
309	Financial Peace/Economics Grades 9-12 Kellye Rice	Earth Science Grades 6-8 Kellye Rice	11:15 to	Life Science Grades 6-8 Kellye Rice	Financial Peace/ Economics Grades 9-12 Kellye Rice	
310	Biology (2 day class) Grades 9-12 Sarah Crockett		12:05	3-D Art Grades 5-8 Tiffany Griffin		
311	Algebra ½ (2 day class) Grades 8-12 Melinda Obal	Algebra 1 (2 day class) Grades 8-12 Melinda Obal		Algebra 2 (2 Day Class) Grades 9-12 Angie Dowler		
312				OK History/ American Gov't Grades 9-12 Desiree Hurst	Exploring Art Grades 7-12 Desiree Hurst	
315					Recorder Class Grades 5-6 Shane Taylor	Theatre Arts Grades 9-12 Desiree Hurst

## CTC STAFF

<b>Administration:</b>			
Director of Administration and Finance	Jerrylene Birchett	665-6153	ctcfinancial@cox.net
Assistant Administrator	Kelli James	381-2937	ctcacademic@cox.net
Tutor Liaison	Desiree Hurst	249-1236	okboogle@cox.net
Facility Director	Raeann Heath	398-9005	indygirlinok@tmail.com
Publications	Desiree Hurst	249-1236	okboogle@cox.net
Webmaster	Kelly Huckaby	806-1703	kelly@thehomewriter.com
<b>Art:</b>			
Elementary Art, 3-D Art	Tiffany Griffin	706-6703	tiffanygriffin28@yahoo.com
Exploring Art	Desiree Hurst	249-1236	okboogle@cox.net
<b>Computer:</b>			
3D Animation, 3D Anime, 3D VUE, Greenscreen/EFX, Intro to Photoshop, Advanced Photoshop	David Boyd	369-7163	ddboyd@olp.net
<b>Electives:</b>			
Financial Peace/Economics	Kellye Rice	251-5502	kellye@valornet.com
Yearbook	Kelli James	381-2937	kelli@neologos.org
<b>Language Arts:</b>			
British Lit, Comp 1, 2, 3 & 4	Adam Palmer	332-1702	adampalmer75@gmail.com
Creative Writing	Kelli James	381-2937	kelli@neologos.org
Elem. Language Arts	Kellye Rice	251-5502	kellye@valornet.com
Elem. Total Lang Plus, Total Language Plus	Charlene Dunn	288-2057	cfdudd@millenicom.com
<b>Language (Foreign)</b>			
Spanish 1 and 2	Debbie Cleveland	343-9803	dcleve1338@juno.com
<b>Mathematics:</b>			
Elementary Math	Kellye Rice	251-5502	kellye@valornet.com
Algebra 1/2, Algebra 1	Melinda Obal	284-9350	algebra_msobal@yahoo.com
Algebra 2	Angie Dowler	286-4965	adowler68@yahoo.com
Geometry	Kristen Bartlett	906-5527	k.m.bartlett.25@gmail.com
<b>Performing Arts:</b>			
Elem. Drama, Theater Arts	Desiree Hurst	249-1236	okboogle@cox.net
Beginner Music, Guitar, Minor Minstrels Recorder Class	Shane Taylor	814-5264	shanetaylor@kidskonservatory.com
<b>Science:</b>			
Biology	Sarah Crockett	609-6471	sarahcrockett@cox.net
Chemistry	Kristen Bartlett	906-5527	k.m.bartlett.25@gmail.com
Elementary Science, Earth Science, Life Science	Kellye Rice	251-5502	kellye@valornet.com
Intro. To Meteorology, Physical Science, Physics	Kristen Bartlett	906-5527	k.m.bartlett.25@gmail.com
<b>Social Studies:</b>			
Elem. Social Studies	Kellye Rice	251-5502	kellye@valornet.com
Jr./Sr High American History, Jr/Sr High World History, OK History/Am Government	Desiree Hurst	249-1236	okboogle@cox.net
Understanding the Times	Michael Gabbert	254-4013	mgabbert@evergreenbc.org

## ART

**Class:** 3-D Art                      **Tutor:** Tiffany Griffin                      **Email:** tiffanygriffin28@yahoo.com  
**Grades:** 5th-8<sup>th</sup>                      **Class Limit:** 4-16  
**Class Fee:** \$351 (9 payments of \$25 Tutor, \$14 Operational)  
**Supply Fee:** \$50                      **Textbook:** Included in Supply Fee  
**Time:** Thursday, 12:05-1:25                      **Prereq:** None

This class is for the students who like to get their hands messy. We will be doing six large projects, all of which the students will build with their own hands. Students will get to work with clay, cardboard, wood, and anything that requires using their imagination. Other projects will include: Hidden Art, Build a Room, Canvas Sculpture, Your Personality, and Design a Movie/Book set. The materials for these projects can be found in class or they can be brought in. We will take the week before the new project to talk about the project and suggest materials to get started. Students may work on their projects on their own time.

**Class:** Elementary Art                      **Tutor:** Tiffany Griffin                      **Email:** tiffanygriffin28@yahoo.com  
**Grades:** 3rd-5<sup>th</sup>                      **Class Limit:** 4-16  
**Class Fee:** \$351 (9 payments of \$25 Tutor, \$14 Operational)  
**Supply Fee:** \$50                      **Textbook:** Included in Supply Fee  
**Time:** Tuesday, 1:30-2:50                      **Prereq:** None

This class is for any student who would like to learn about the Masters of art. We will learn all there is to know about the foundation of the art we have today, as well as learn about some of the most known and not so known artists who helped shape the art world. The student will receive handouts from each artist and techniques that we study. During the time we study a certain topic the students will learn how to paint using that technique. Michelangelo, Edgar Degas, Vincent van Gogh, Walt Disney, Claude Monet, Georgia O'Keefe, Picasso, Jackson Pollock, Rembrandt, and Andy Warhol are just a few of the artists we will be studying. Most of the projects will be done on either canvas or canvas paper. There will be a quiz on each artist and their technique at the end of each topic session. Some homework may be required.

**Class:** Exploring Art                      **Tutor:** Desiree Hurst                      **Email:** okboogle@cox.net  
**Grades:** 7th-12<sup>th</sup>                      **Class Limit:** 5-16  
**Class Fee:** \$369 (9 payments of \$27 Tutor, \$14 Operational)  
**Supply Fee:** \$50                      **Textbook:** Included in Supply Fee  
**Time:** Thursday, 1:30-2:50                      **Prereq:** None

This class is for any student who would like to learn the basics of sketching, cartooning, and calligraphy. We will explore different mediums, such as, pencils, colored pencils, charcoal, and pen and ink. We will use various curriculums, including lessons from the book *Draw Squad* by Mark Kistler. Mark is an artist that travels the United States teaching kids to draw. He has had two shows on PBS, *The Secret City* and *Mark Kistler's Draw Squad*. Students will learn many drawing techniques, including perspective, shadowing, contouring, overlapping, foreshortening, etc. Students' art will be displayed twice a year. Due to the fact that art supplies are expensive, they will be mostly for classroom use. Students will have drawing assignments for homework each week.

## COMPUTER SCIENCE

**Class:** 3-D Animation                      **Tutor:** David Boyd                      **Email:** ddboyd@olp.net  
**Grades:** 6<sup>th</sup>-12<sup>th</sup>                      **Class Limit:** 7  
**Class Fee:** \$414 (9 payments of \$26 Tutor, \$20 Lab/Operational)  
**Supply Fee:** \$35                      **Textbook:** None  
**Time:** Thursday, 12:05-1:25                      **Prereq:**

Carrara 7 Pro software provides modeling, animation, and rendering. All models are already built! No need to spend weeks to make a simple model. It offers complete modeling tool sets, fantastic landscaping, and vegetation features, ultra-rich texturing capabilities, and state-of-the-art realistic and non-photorealistic rendering. Carrara software's exceptional richness and ease-of use will help move beyond the ordinary and give rise to the extraordinary. Lab fee includes software licensing and computer maintenance/replacement.

**Class:** 3-D Anime                      **Tutor:** David Boyd                      **Email:** ddboyd@olp.net  
**Grades:** 6<sup>th</sup>-12<sup>th</sup>                      **Class Limit:** 7  
**Class Fee:** \$414 (9 payments of \$26 Tutor, \$20 Lab/Operational)  
**Supply Fee:** \$35                      **Textbook:** None  
**Time:** Tuesday, 2:55-4:15                      **Prereq:** None

DAZ Carrara is easy to use. Even if you're a beginner, within hours you can dress and pose your anime figure quickly and easily. Add different hairstyles, eye color, skin tone, clothing, and props. Accessories change your simple 3-D anime into spectacular art. Change facial features, like the size of eyes, with just the turn of a dial. All the hard work is done for you because Carrara is extremely versatile and incredibly easy to use. Several popular Japanese digital artists have created stunning accessories for Carrara 7 Pro. Well-known artists such as Yamato and Billy-T, support these popular 3-D anime models and Batlabs just to name a few. This means that authentic anime accessories made in Japan will expand your anime or manga wardrobe like never before. Beginners are welcome.

**Class:** 3-D VUE                      **Tutor:** David Boyd                      **Email:** ddboyd@olp.net  
**Grades:** 6<sup>th</sup>-12<sup>th</sup>                      **Class Limit:** 7  
**Class Fee:** \$414 (9 payments of \$26 Tutor, \$20 Lab/Operational)  
**Supply Fee:** \$30                      **Textbook:** None  
**Time:** Tuesday, 1:30-2:50                      **Prereq:**

VUE was used to create planet-scapes for Avatar and other movies. Create vast expanses of terrains, add trees, select the best point of view and render hyper-realistic images of your landscapes in moody atmospheres in a few mouse-clicks. It's so easy to use that you'll be composing amazing 3-D landscapes in no time. VUE includes free access to the Cornucopia 3-D community.

**Class:** Greenscreen/EFX      **Tutor:** David Boyd      **Email:** ddboyd@olp.net  
**Grades:** 6<sup>th</sup>-12<sup>th</sup>      **Class Limit:** 7  
**Class Fee:** \$414 (9 payments of \$26 Tutor, \$20 Lab/Operational)  
**Supply Fee:** \$35      **Textbook:** None  
**Time:** Thursday, 1:30-2:50      **Prereq:**

Fully made up with wild eyes and an orange wig, Johnny Depp is running around a green platform talking to his left hand, where a mouse should be, while dodging imaginary playing-card soldiers. Matt Lucas is wearing a clingy motion capture suit. Tim Burton, the ringmaster for this celebrity circus, yells "action" and everyone gets to work. Welcome to Wonderland, 21<sup>st</sup> century Hollywood-style. Orchestrating the live action sequences in front of the green backdrops onto which digital geniuses will then add the Red Queen's castle and courtyard on one side and a messy dining table on the other. A huge green screen, where characters, places and colors would be added in on a computer screen is used to create the composites. In our class we will make a few short movies and explore special effects.

**Class:** Intro to Photoshop      **Tutor:** David Boyd      **Email:** ddboyd@olp.net  
**Grades:** 6<sup>th</sup>-10<sup>th</sup>      **Class Limit:** 7  
**Class Fee:** \$414 (9 payments of \$26 Tutor, \$20 Lab/Operational)  
**Supply Fee:** \$35      **Textbook:** None  
**Time:** Tuesday, 12:05-1:25      **Prereq:** none

***If you can imagine it, Photoshop can visualize it.***

Adobe is bridging the gap between two dimensional and 3 dimensional approaches to creating art. With CS3 we have the ability to import 3D objects into 3D layers and have some of the same navigational functionalities as 3<sup>rd</sup> party 3D programs. In addition we will spend much of the time learning to manipulate images, retouch photos and making composites or collages using the Internet Picture Library. Supply fee includes printer materials, handouts and class supplies. Lab fee includes software licensing and computer maintenance/replacement.

**Class:** Advanced Photoshop      **Tutor:** David Boyd      **Email:** ddboyd@olp.net  
**Grades:** All      **Class Limit:** 7  
**Class Fee:** \$414 (9 payments of \$26 Tutor, \$20 Lab/Operational)  
**Supply Fee:** \$35      **Textbook:** None  
**Time:** Tuesday, 9:55-11:15      **Prereq:** Intro to Photoshop

In this class we will work with 3D and animation in addition to imaging workflow. Adobe is bridging the gap between two dimensional and 3 dimensional approaches to creating art. With CS3 we have the ability to import 3D objects into 3D layers and have some of the same navigational functionalities as 3<sup>rd</sup> party 3D programs. In addition we will spend much of the time learning to manipulate images, retouch photos and making composites or collages using the Internet Picture Library. Supply fee includes printer materials, handouts and class supplies. Lab fee includes software licensing and computer maintenance/replacement. Supply fee includes printer materials and handouts. Lab fee includes software licensing and computer maintenance/replacement.



## LANGUAGE ARTS

**Class:** British Literature      **Tutor:** Adam Palmer      **Email:** adampalmer75@gmail.com  
**Grades:** 10<sup>th</sup>-12<sup>th</sup>      **Class Limit:** 6-12  
**Class Fee:** \$369 (9 payments of \$27 Tutor, \$14 Operational)  
**Supply Fee:** \$30      **Textbook:** none  
**Time:** Thursday, 8:30-9:50      **Prereq:** None

A study in classic British literature, from short stories to poetry to essays to the big, thick novel. Students will learn how to read between the lines of literature to explore literary elements like theme, setting, characters, plot, point of view, and many other literary devices. We will explore the legacy of the authors, and students will complete an independent study project on the author or poet of their choice. We will also read short selections and one novel over the course of the year, heavily involving discussion groups to dig into the meat of what we read. There will also be a handful of writing assignments throughout the year.

**Class:** Composition 1      **Tutor:** Adam Palmer      **Email:** adampalmer75@gmail.com  
**Grades:** 6<sup>th</sup>-8<sup>th</sup>      **Class Limit:** 8-16  
**Class Fee:** \$423 (9 payments of \$27 Tutor, \$20 Operational/Lab)  
**Supply Fee:** \$35      **Textbook:** none  
**Time:** Tuesday, 12:05-1:25      **Prereq:** None

Composition 1 is an introductory writing class geared toward students who have not had much writing experience, with special attention paid to general grammar, sentence structure, paragraph structure, punctuation, and spelling. We will also touch on topics like creative writing, literary analysis, research, and grade-appropriate vocabulary lessons. By the end of the course, the student should have improved writing and editing skills in areas of both paragraph writing and format writing (i.e. narrative, descriptive, expository, persuasive), increased critical thinking abilities, and reduced anxiety about writing in general.

**Class:** Composition 2      **Tutor:** Adam Palmer      **Email:** adampalmer75@gmail.com  
**Grades:** 8<sup>th</sup>-10<sup>th</sup>      **Class Limit:** 7-16  
**Class Fee:** \$423 (9 payments of \$27 Tutor, \$20 Operational/Lab)  
**Supply Fee:** \$35      **Textbook:** none  
**Time:** Thursday, 9:55-11:15      **Prereq:** previous writing course or  
tutor approval

Composition 2 is an introduction to high school-level writing, with an emphasis on writing mechanics like paragraph structure and basic essays. We will focus on writing expository, descriptive, and persuasive essays, in addition to a smattering of creative writing to help students learn to enjoy the craft. Students will also be introduced to research, and we will also include some literary analysis. Plus, students will receive a heavy dose of in-class consultation, meaning they'll need to be able to write and revise under tutor supervision during class.

**Class:** Composition 3                      **Tutor:** Adam Palmer                      **Email:** adampalmer75@gmail.com  
**Grades:** 9<sup>th</sup>-11<sup>th</sup>                      **Class Limit:** 7-16  
**Class Fee:** \$423 (9 payments of \$27 Tutor, \$20 Operational/Lab)  
**Supply Fee:** \$35                      **Textbook:** none  
**Time:** Thursday, 12:05-1:25                      **Prereq:** previous writing course or  
tutor approval

Composition 3 serves a dual purpose: it reinforces the concepts presented in Compositions 1 and 2 while also preparing students for the advanced level Composition 4. This class divides neatly into two semesters, with the first focused on improving previous skills learned (essay writing, etc.), and the second introducing more advanced essay writing, written literary analysis, and research papers. Plus, we will focus on revision and making early drafts better on subsequent rewrites/edits- both as homework and in class under the tutor's supervision.

**Class:** Composition 4                      **Tutor:** Adam Palmer                      **Email:** adampalmer75@gmail.com  
**Grades:** 10<sup>th</sup>-12<sup>th</sup>                      **Class Limit:** 7-16  
**Class Fee:** \$423 (9 payments of \$27 Tutor, \$20 Operational/Lab)  
**Supply Fee:** \$35                      **Textbook:** none  
**Time:** Tuesday, 9:55-11:15                      **Prereq:** Comp 3 or equivalent writing  
Experience

Composition 4 is a college preparatory class that focuses almost exclusively on developing the skills students will need to succeed at collegiate-level writing. Students will write argumentative, literary, and analytical papers in order to learn not just writing but also collegiate-level research, with additional emphasis on proper documentation in MLA and APA formats. Research instruction includes proper source notation, proper paraphrasing, proper quotation, and what is and what is not plagiarism. We will also brush on literary analysis, which will require some outside reading. Regular access to Microsoft Word is a must, as well as access to the internet and /or public library. Students who can work independently will do well.

**Class:** Creative Writing                      **Tutor:** Kelli James                      **Email:** kelli@neologos.org  
**Grades:** 10<sup>th</sup>-12<sup>th</sup>                      **Class Limit:** 7-16  
**Class Fee:** \$369 (9 payments of \$27 Tutor, \$14 Operational)  
**Supply Fee:** \$35                      **Textbook:** none  
**Time:** Tuesday, 1:30-2:50                      **Prereq:** None

Creative Writing is a great class for the student who wants to hone his/her writing skills or the student who needs to develop confidence in his/her writing ability. The class will explore the various methods and styles of creative writing through fiction, non-fiction, poetry, screenplays, songwriting and the short story. A variety of hands on projects will help students apply their skills in an imaginative way. The class will culminate in the publishing of a student work anthology, with writing samples included from each student's portfolio. No textbook is required for this class. Information will be given to the students from a variety of sources. Supply fee includes supplemental materials/books, copies, handouts, anthology costs and any costs for special projects

**Class:** Elementary Language Arts Tutor: Kellye Rice Email: kellye@valornet.com  
**Grades:** 3<sup>rd</sup>-6<sup>th</sup> **Class Limit:** 3-10  
**Class Fee:** \$369 (9 payments of \$27 Tutor, \$14 Operational/Lab)  
**Supply Fee:** \$50 **Textbook:** Included in supply fee  
**Time:** Tuesday, 8:30-9:50 **Prereq:** Written paragraph

This class will develop a love for reading that enhances all other areas of learning. We will use a variety of materials and methods including worksheets, journaling and reports to get an in depth view of grammar, spelling, vocabulary, and reading. Students will interact in class but will be working from their individual level. Supply fee covers ALL hand-outs, books, notebooks. Students may be added mid-year with tutor's permission.

**Class:** Elementary Total Language Plus Tutor: Charlene Dunn Email: cfdunn@millenicom.com  
**Grades:** 5<sup>th</sup>-8<sup>th</sup> **Class Limit:** 5-12  
**Class Fee:** \$306 (9 payments of \$20 Tutor, \$14 Operational)  
**Supply Fee:** \$60 **Textbook:** Included in supply fee  
**Time:** Tuesday, 8:30-9:50 **Prereq:** None

This class is focused on teaching thinking and communication skills using literature as a base. We will be using Total Language Plus to study three novels: *Amos Fortune*, *Adam of the Road*, and *The Witch of Blackbird Pond*. These novel studies cover spelling, vocabulary, comprehension, listening, grammar & punctuation review, analytical & critical thinking, and writing projects. (Grammar is not a primary emphasis of this course. Students are expected to be continuing grammar studies elsewhere.) Supply fee covers notebooks, dividers, handouts, 3x5 cards, and transparencies. Students may be added when a new book is started (approximately every 10 weeks).

**Class:** Total Language Plus Tutor: Charlene Dunn Email: cfdunn@millenicom.com  
**Grades:** 9<sup>th</sup>-11<sup>th</sup> **Class Limit:** 5-12  
**Class Fee:** \$306 (9 payments of \$20 Tutor, \$14 Operational)  
**Supply Fee:** \$60 **Textbook:** Included in supply fee  
**Time:** Thursday, 9:55-11:15 **Prereq:** None

This class is focused on teaching thinking and communication skills using literature as a base. We will be using Total Language Plus to study four novels: *The Yearling*, *Words by Heart*, *The Scarlet Pimpernel*. These novel studies cover spelling, vocabulary, comprehension, listening, grammar & punctuation review, analytical & critical thinking, and writing projects. (Grammar is not a primary emphasis of this course. Students are expected to be continuing grammar studies elsewhere.) Supply fee covers notebooks, dividers, handouts, 3x5 cards and transparencies. Students may be added when a new book is started (approximately every 10 weeks).

## LANGUAGE (Foreign)

**Class:** Spanish 1                      **Tutor:** Debbie Cleveland                      **Email:** dcleve1338@juno.com  
**Grades:** 7<sup>th</sup>-12<sup>th</sup>                      **Class Limit:** 6-16  
**Class Fee:** \$324 (9 payments of \$22 Tutor, \$14 Operational)  
**Supply Fee:** \$20                      **Textbook:** Provided by tutor  
**Time:** Tues., 9:55-11:15                      **Prereq:** none  
                    or Thurs., 12:05-1:25

Spanish 1 is a beginning level Spanish class. No prior knowledge is expected. Grading will be based on written tests/quizzes, class work, and oral work. Reading and writing in the language are important, but emphasis will be placed on oral proficiency and comprehension. The class is loosely structured and class participation is essential. Supply fees include text and copies. Students may *not* be added mid-year. Spanish is becoming an extremely important subject in the world in which we live, whether or not we agree with or like that fact. Don't get left behind!

**Class:** Spanish 2                      **Tutor:** Debbie Cleveland                      **Email:** dcleve1338@juno.com  
**Grades:** 8<sup>th</sup>-12<sup>th</sup>                      **Class Limit:** 6-16  
**Class Fee:** \$324 (9 payments of \$22 Tutor, \$14 Operational)  
**Supply Fee:** \$20                      **Textbook:** Provided by tutor  
**Time:** Tuesday, 12:05-1:25                      **Prereq:** Spanish 1

This class is a continuation of Spanish 1. More emphasis is placed on oral conversation and role-playing. Real life situations are re-enacted, such as buying and selling, making reservations, and following directions. A verb notebook will be kept as a yearlong project. Grammar is an important part of this year. Grading will be based on written tests/quizzes, oral grades, and class participation. Supply fee includes book and copies. Students may not be added mid-year.

## MATHEMATICS

*The scope and sequence for CTC math classes are as follows: CTC recommends that each student progress as far as abilities allow in the Algebra curriculum. Geometry is recommended after Algebra 1. Consult one of the Math teachers if you have a question about which class your student should take. There are math placement tests to help you make the best decision.*

**Class:** Elementary Math                      **Tutor:** Kellye Rice                      **Email:** kellye@valornet.com  
**Grades:** 3<sup>rd</sup>-8<sup>th</sup>                      **Class Limit:** 3-10  
**Class Fee:** \$369 (9 payments of \$27 Tutor, \$14 Operational/Lab)  
**Supply Fee:** \$35                      **Textbook:** Included in supply fee  
**Time:** Tuesday, 9:55-11:15                      **Prereq:** Placement test available

This class will cover all basic areas of multiplication, division, fractions, decimals and percents. Other areas to be covered include time, measurement, conversion, and the monetary system. It is vital for students to have a complete understanding of math concepts in order to advance without frustration. Each basic area includes reinforcement of the previously learned concepts. Each student will be placed at the appropriate level based on their placement test and continual class assessments. This class includes worksheets, tests and concept projects. Supply fee includes ALL hand-outs, student notebooks, extra activity sheets and in-class manipulatives. Students may be added mid-year with tutor's permission.

**Class:** Algebra 1/2                      **Tutor:** Melinda Obal                      **Email:** algebra\_msobal@yahoo.com  
**Grades:** 8<sup>th</sup>-12<sup>th</sup>                      **Class Limit:** 4-16  
**Class Fee:** \$657 (9 payments \$45 Tutor, \$28 operational)  
**Supply Fee:** \$10                      **Textbook:** Saxon Algebra 1/2 3<sup>rd</sup> Edition  
**Time:** Tues. & Thurs.                      **Prereq:** Placement Test If Needed  
8:30- 9:50

This class will cover 2-3 lessons per class, with the goal of covering all 120 lessons in the text. Students should be dedicated to completing a lesson every day, working out each problem to achieve the best results in this class. Students must complete Saxon Algebra ½, Algebra 1, and Algebra 2 in order to obtain a full course of Geometry.

Class time is divided into 3-25 min. segments of homework questions, new material lecture, and practice problems done in class on the board. I will offer tutoring on an as needed basis from 8-8:30am. In addition to the textbook, students will need a 1- 1/2" 3-ring binder, loose-leaf paper, spiral notebooks for class room notes, an inexpensive 5 function calculator, and graph paper. The answer key or a Teacher's Edition may be purchased for parents use only. All problems must be worked out to receive credit.

Homework is counted as 75% of grade, with reworked missed problems counted for 1/2 credit. Tests and quizzes are counted 25% of total grade.

**Class:** Algebra 1                      **Tutor:** Melinda Obal                      **Email:** algebra\_msobal@yahoo.com  
**Grades:** 8<sup>th</sup>-12<sup>th</sup>                      **Class Limit:** 4-16  
**Class Fee:** \$657 (9 payments \$45 Tutor, \$28 operational)  
**Supply Fee:** \$10                      **Textbook:** Saxon Algebra 1, 3<sup>rd</sup> Edition  
**Time:** Tues. & Thurs.                      **Prereq:** Placement Test If Needed  
9:55-11:15

This class will cover 2-3 lessons per class, therefore attempting to cover all 120 lessons in the text. Students should be dedicated to completing a lesson every day, working out each problem to achieve the best results in this class. Students must complete Saxon Algebra ½, Algebra 1, and Algebra 2 in order to obtain a full course of Geometry.

Class time is divided into 3-25 min. segments of homework questions, new material lecture, and practice problems done in class on the board. I will offer tutoring on an as needed basis from 8-8:30am. In addition to the textbook, students will need a 1- 1/2" 3-ring binder, loose-leaf paper, spiral notebooks for class room notes, and inexpensive 5 function calculator, and graph paper. The answer key or a Teacher's Edition may be purchased for parents use only. All problems must be worked out to receive credit.

Homework is counted as 75% of grade, with reworked missed problems counted for 1/2 credit. Tests and quizzes are counted 25% of total grade.

**Class:** Algebra 2                      **Tutor:** Angie Dowler                      **Email:** adowler68@yahoo.com  
**Grades:** 9<sup>th</sup>-12<sup>th</sup>                      **Class Limit:** 8-14  
**Class Fee:** \$657 (9 payments of \$45 Tutor, \$28 Operational)  
**Supply Fee:** \$10                      **Textbook:** Saxon Algebra 2, 2<sup>nd</sup> or 3<sup>rd</sup> Edition & Home School Packet  
**Time:** Tues. & Thurs.                      **Prereq:** Placement test required  
12:05-1:25

This class will cover two lessons each class session in the Saxon Algebra 2 text (which will include Geometry concepts although **Geometry is not a pre-requisite for this course**. With the Saxon curriculum Geometry concepts are spread throughout the Pre-Algebra, Algebra 1, and Algebra 2 curriculum.) There are 5-6 hours of homework per week. Grades will be given on completion of homework (50%) and tests (50%). A scientific calculator is required. Supply fee includes copies, handouts, and classroom materials. Students may be added mid-year with tutor's permission.

**Class:** Geometry                      **Tutor:** Kristin Bartlett                      **Email:** k.m.bartlett.25@gmail.com  
**Grades:** 9<sup>th</sup>-12<sup>th</sup>                      **Class Limit:** 5-15  
**Class Fee:** \$630 (9 payments of \$42 Tutor, \$28 Operational)  
**Supply Fee:** \$25                      **Textbook:** Bob Jones Geometry, 3<sup>rd</sup> Edition  
**Time:** Tues. & Thurs.                      **Prereq:** Algebra 1  
12:05-1:25

Geometry focuses on the world around us with an emphasis on the orderliness with which God created the universe. It includes the study of parallel lines and transversals, congruent triangles, and introduction to construction, proofs, similar figures, circles, and related figures. Scientific calculator, protractor, and compass are required. Supply fee includes copies and classroom supplies. Students may be added mid-year with tutor's permission.

## PERFORMING ARTS

**Class:** Elementary Drama                      **Tutor:** Desiree Hurst                      **Email:** okboogle@cox.net  
**Grades:** 3<sup>rd</sup>-8<sup>th</sup>                      **Class Limit:** 6-16  
**Class Fee:** \$387 (9 payments of \$27 Tutor, \$16 Operational/ Lab)  
**Supply Fee:** \$55                      **Textbook:** None  
**Time:** Tuesday, 2:55-4:15                      **Prereq:** None

This is a beginning acting class. Students will learn acting techniques and prepare two full length plays over the course of the year. Performances will be given at the end of each semester. Musicals may be presented, so singing may be required in groups or as individuals.

**Good reading skills required.** Due to the small amount of time this class has to practice there may be up to four extra practices per semester. Supply fees include resource materials, scripts, license and royalty fees, costumes, sets, and prop material.

**Class:** Theater Arts                      **Tutor:** Desiree Hurst                      **Email:** okboogle@cox.net  
**Grades:** 9<sup>th</sup>-12<sup>th</sup>                      **Class Limit:** 6-16  
**Class Fee:** \$387 (9 payments of \$27 Tutor, \$16 Operational/Lab)  
**Supply Fee:** \$55                      **Textbook:** None  
**Time:** Thursday, 2:55-4:15                      **Prereq:** None

This is a high school acting class. Students will learn acting techniques and prepare two full length plays over the course of the year. Performances will be given at the end of each semester. Musicals may be presented, so singing may be required in groups or as individuals.

Due to the small amount of time this class has to practice there may be up to four extra practices per semester. Supply fees include resource materials, scripts, license and royalty fees, costumes, sets, and prop material.

**Class:** Beethoven Beginner                      **Tutor:** Shane Taylor                      **Email:** shanetaylor@kidskonservatory.com  
Music Class  
**Grades:** 3<sup>rd</sup>-6<sup>th</sup>                      **Class Limit:** 6 and up  
**Class Fee:** \$324 (9 payments of \$22 Tutor, \$14 Operational)  
**Supply Fee:** \$15                      **Textbook:** Supplied by tutor  
**Time:** Tuesday, 8:30-9:50                      **Prereq:** None

This class will introduce the students to basic music concepts including: steady beat, basic rhythm counting, beginning solfege singing method (i.e. Do, Re, Mi, Fa, So, La, Ti, Do), other singing techniques, music notation, rudimentary music reading skills, rhythm instruments, composers, music history, music writing and genres. Students will learn the basics of singing, music theory, and will have a fun time learning new songs, and playing on simple percussion instruments as part of their experience.

**Class:** Saintly Strummers                      **Tutor:** Shane Taylor                      **Email:** shanetaylor@kidskonservatory.com  
Guitar Class  
**Grades:** 6<sup>th</sup> and up                      **Class Limit:** 6 and up  
**Class Fee:** \$324 (9 payments of \$22 Tutor, \$14 Operational)  
**Supply Fee:** \$25                      **Textbook:** included in supply fee  
**Time:** Wednesday, 8:30-9:50                      **Prereq:** None

Students will be introduced to playing the guitar as well as reading music, chord charts, and tab for the guitar. No prior knowledge necessary. Students will be introduced to many different styles of guitar music. This class will give students the abilities to play guitar in a variety of settings.

**Class:** Minor Minstrels                      **Tutor:** Shane Taylor                      **Email:** shanetaylor@kidskonservatory.com  
Recorder Class  
**Grades:** 5<sup>th</sup>-6<sup>th</sup>                      **Class Limit:** 6 and up  
**Class Fee:** \$324 (9 payments of \$22 Tutor, \$14 Operational)  
**Supply Fee:** \$25                      **Textbook:** included in supply fee  
**Time:** Thursday, 1:30-2:50                      **Prereq:** None

Students will be introduced to playing the recorder as well as reading music on the recorder. This will reinforce their music knowledge as well as preparing them to learn band and other wind instruments. This is a wonderful and CHEAP way to see if your child might be interested in playing a band instrument! It is also a great "first step" to making sure your child has success in a band class if they choose. At the end of the course, Mr. Taylor can make recommendations as to which band instrument your child might be best suited to play.



**Class:** Earth Science                      **Tutor:** Kellye Rice                      **Email:** kellye@valornet.com  
**Grades:** 6<sup>th</sup>-8<sup>th</sup>                              **Class Limit:** 5-15  
**Class Fee:** \$414 (9 payments of \$27 Tutor, \$19 Operational/Lab Fee)  
**Supply Fee:** \$40                              **Textbook:** Bob Jones Space & Earth Science (3<sup>rd</sup> Edition)  
NEW EDITION ONLY  
**Time:** Thursday, 9:55-11:15      **Prereq:** none

Earth Science will be taught from the Christian perspective using the Bob Jones text. Students will learn to discern truth concerning creation vs. evolution. Class topics will include: the Celestial Sphere, the Atmosphere, the Lithosphere and the Hydrosphere. Students will participate in science through lecture, labs, discussions, observation exercises, tests and homework assignments. A research/opinion paper will be required of each student in both of the semesters, as well as a tri-fold display and individual oral presentation over the paper at the end of each semester. Supply fee includes materials for labs, handouts, notebooks and all basic materials needed in class. Students may be added mid-year with tutor's permission.

**Class:** Life Science                              **Tutor:** Kellye Rice                              **Email:** kellye@valornet.com  
**Grades:** 6<sup>th</sup>-8<sup>th</sup>                                      **Class Limit:** 5-15  
**Class Fee:** \$414 (9 payments of \$27 Tutor, \$19 Operational/Lab Fee)  
**Supply Fee:** \$50                                      **Textbook:** Bob Jones Life Science  
(3<sup>rd</sup> Edition) NEW EDITION ONLY  
**Time:** Thursday, 12:05-1:25      **Prereq:** none

Life Science will be taught from the Christian perspective using the Bob Jones text. Class topics will include: the Foundations of life Science, Heredity and the Origin of Life, Concepts in Microbiology and Plant Biology, Concepts in the Animal Kingdom, the Nature of the Environment and Structure and Function of the Human Body. Students will participate in science through lecture, labs (including dissections), discussions, tests and homework assignments. A paper will be required of each student as well as an oral presentation over the paper.

Supply fee includes materials for labs, handouts, notebooks and all basic materials needed in class. Students may be added mid-year with tutor's permission.

**Class:** Intro to Meteorology                      **Tutor:** Kristen Bartlett                              **Email:** k.m.bartlett.25@gmail.com  
**Grades:** 10<sup>th</sup>-12<sup>th</sup>                                      **Class Limit:** 5-16  
**Class Fee:** \$702 (9 payments of \$45 Tutor, \$33 Operational)  
**Supply Fee:** \$85                                      **Textbook:** Included in Supply Fee  
**Time:** Tues & Thurs, 1:30-2:50      **Prereq:** Algebra 1  
or Tues & Thurs 2:55-4:15

The purpose of this class will be to give students a basic understanding of meteorology. Some of the topics covered will be: the atmosphere, tornados, hurricanes, winter weather, solar radiation, buoyancy, pressure, temperature, and moisture. Students will participate in science through labs, discussions, observation exercises, lectures, tests, and homework assignments. Supply fees include materials for labs, handouts, TEXTBOOKS, WORKBOOKS and other basic materials needed in class.

NOTE: It is unknown at this time if there will be any fieldtrips required for this class. Should the need for a fieldtrip arise, parents and students will be given a one-month notification. Students may not be added mid-year.



**Class:** Jr. and Sr. World History  
**Grades:** 7<sup>th</sup> - 12<sup>th</sup>  
**Class Fee:** \$369 (9 payments of \$27 Tutor, \$14 Operational)  
**Supply Fee:** \$50  
**Tutor:** Desiree Hurst  
**Class Limit:** 6-16  
**Textbooks:** Abeka: History of the World In Christian Perspective (3<sup>rd</sup> Edition)  
**Email:** okboogle@cox.net  
**Time:** Tuesday, 12:05-1:25  
**Prereq:** None

This class is a survey of world history from The Protestant Reformation to Modern Times. Due to the amount of material that must be covered, **at least, 75% of each class will be lecture**. Students will be covering approximately one half of a chapter per week. Students will be required to read assigned pages and answer the section review and chapter questions for homework. Tests and projects will be geared to the various grade levels. Classes will also include review, discussion, and videos. Projects and reports will also be assigned. Supply fee covers copies, handouts, transparencies, and videos.

**Class:** Oklahoma History/  
American Government  
**Grades:** 9<sup>th</sup>-12<sup>th</sup>  
**Class Fee:** \$ 369 (9 payments of \$27 Tutor, \$14 Operational)  
**Supply Fee:** \$50  
**Tutor:** Desiree Hurst  
**Class Limit:** 6-16  
**Textbook:** Bob Jones American Government 2<sup>nd</sup> Edition  
**Email:**okboogle@valornet.com  
**Time:** Thursday, 12:05-1:25  
**Prereq:** None

The first semester of this class will be over Oklahoma History and the second semester will be American Government. Due to the amount of material that must be covered, **at least, 75% of each class will be lecture**. Students will be covering approximately one chapter per week in each subject. Students will be required to read assigned pages and answer the section review and chapter questions for homework. Classes will also include review, discussion, and videos. Projects and reports will also be assigned. Supply fee includes copies, notebook, dividers, transparencies, and videos. Oklahoma History Textbooks will be provided to students to use and they will be collected at the end of the year.

**Class:** Understanding the Times  
**Grades:** 11<sup>th</sup>-12<sup>th</sup>  
**Class Fee:** \$666 (9 payments of \$46 Tutor, \$28 Operational)  
**Supply Fee:** \$20  
**Tutor:** Michael Gabbert  
**Class Limit:** 10-15  
**Textbooks:** *Understanding the Times Student Manual*  
Available at: [www.summit.org](http://www.summit.org)  
Other textbooks as assigned  
**Email:** mgabbert@evergreenbc.org  
**Time:** Wednesday,  
8:30 – 11:15am  
**Prereq:** none

*Understanding the Times* will help students discover the basic ideas behind the dominant worldviews of our generation. A worldview dictates one's understanding and response to the surrounding world. This course will facilitate the analysis of Secular Humanism, Marxism, Islam, Cosmic Humanism, Post-Modernism, and other non-biblical approaches to reality. Contemporary social and political issues will be evaluated from a biblical worldview in an attempt to prepare the students for a life of pro-active Christianity. Designed for students approaching college, this class will include video, lecture, discussion, research, reading and writing.

## STUDY HALL

**Class:** Study Hall

**Tutor:** CTC

**Grades:** 3<sup>rd</sup>-12<sup>th</sup>

**Class Fee:** \$126 (9 payments of \$14)

**Supply Fee:** None

**Textbook:** None

**Times:** Tues. & Thurs. 1<sup>st</sup>-5<sup>th</sup> hour (Not available on Wed.)

Study halls are offered as a service to CTC families to supervise students between, before, and after their classes.

Students may enter study hall with a drop-in fee of \$4 per class.

- a. The first half of the study hall class time (40 minutes) will remain quiet enough for students to study. Students need to bring homework or reading material to study hall each day in order to remain busy during the study portion of the class.
- b. During the second half of the class time, students will be allowed to interact with other students quietly (study, talk, or play board games).
- c. No musical instruments.
- d. No gum.
- e. No hats.
- f. No gaming (such as poker) will be allowed.
- g. No electronics (ipods, CD player, gameboys, computers, etc).  
This rule applies because no one will be able to monitor what students may share with another student. All electronics brought to study hall will be taken to the office and students will be able to pick up the items before they leave the building.
- h. Students may use cell phones during study hall, but may not share photos, ringtones, text messages or phone messages with other students.
- i. Students need to clean up their area before class ends.
- j. All parents must check in the office and with the study hall monitor before sitting down with students.

Each student is allowed to take up to two study halls per day, but may not take more study halls than he has classes that day. Study halls will be in room #302. Students must abide by the general rules listed in the student handbook and any other rules designated by the study hall monitor.